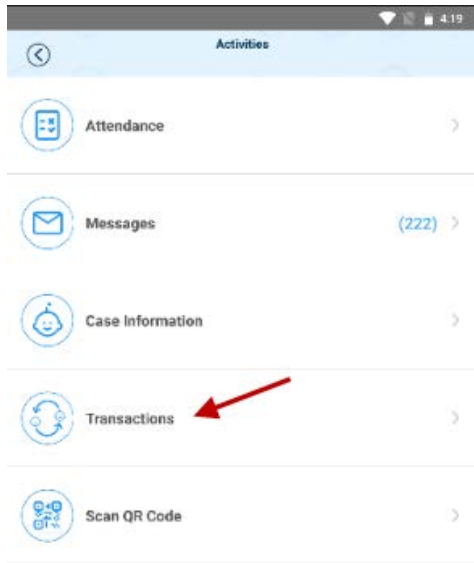


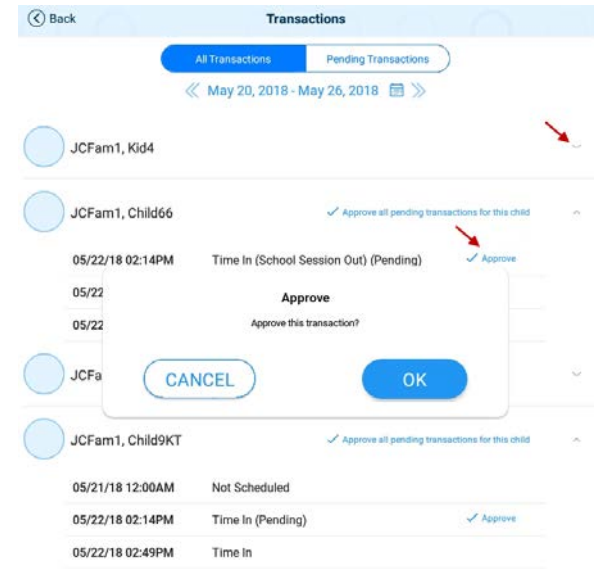
## KinderSmart – How does a Caretaker Approve Attendance Transactions

**A** Open the KinderSmart app on your phone. Note that the phone must be already registered with your Provider.

**B** Once the **Activities** screen opens, tap **Transactions**.

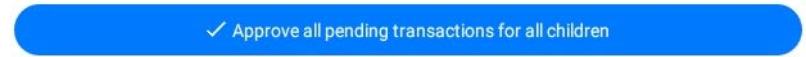


**C** When the list of **Transactions** appears, tap to select **All Transactions** or **Pending Transactions**. Tap the drop-down arrow on the right to expand the details.



**D** Select **All Transactions** to view and/or approve every transaction individually. Tap **Approve**, then tap **OK** to confirm.

**E** Select **Pending Transactions** to view and/or approve only the children with transactions pending approval. Tap **Approve all pending transactions for all children**, then tap **OK** to confirm.



**F** When you finish approving attendance transactions, tap the back arrow to return to the previous menu.

